

Licensing Division News

RENEWAL REMINDERS:

All licensees that renewed through March:

These licenses were mailed the 1st of April.

All licensees that renew between April 1 - 15:

These licenses printed the 15th of April and mailed.

All licensees that renew after April 15:

These licenses will be mailed daily.

If you wish to check to see if a licensee has renewed, you may search the licensee at this link: http://www.lcc.nebraska.gov/license_search/licsearch.cgi

For best results in searching for a licensee, please enter Retail for category and then license number (6 digits only).

Once you've found the licensee, scroll to the bottom in the history box. If you find in "Description: RENEW APP" with an effective date after February 2015, you will know that they have renewed. If no "RENEW APP" shows for 2015, they have not renewed yet.

SDL (Special Designated License) Reminder:

EFFECTIVE MAY 1, 2015, applications will no longer be accepted without the local approval attached to the application.

Application(s) will be returned if it does not come in complete with all required information.

Payment for non-caterers or non-profits are highly encouraged to use the PayPort link on our website.

There are no exceptions for late SDL's. Applicant is responsible for getting the application materials to our office on time.

UPCOMING NEW SDL PROCEDURE:

The Commission is currently in the process of creating a new procedure for filing of Special Designated Licenses (SDLs). This procedure will require all SDL applications to be filed with our office through the website. This process will allow for the local governing bodies to input their recommendations, exactly how this process will work is still under construction, as soon as we know we'll let you know.

301 Centennial Mall South
PO Box 95046
Lincoln NE 68509

Phone: 402/471-2821

Fax: 402-471-2814

E-mail:

michelle.porter@nebraska.gov

Fingerprinting:

Please note: All new retail applications should include Form #147. The link for this form is listed below. With the new changes that have taken place with the fingerprinting process, this form will assure the person processing the application that the fingerprints have been obtained and the fee has been paid to the Nebraska State Patrol.

<http://www.lcc.nebraska.gov/LicensingForms/147-Submission%20of%20Fingerprints%20Fees%20to%20NSP-CID.pdf>



Reminders for the month ahead