

NEBRASKA LIQUOR CONTROL COMMISSION

LICENSING NEWS

June 2018

Special Designated License DocuSign Update

Effective immediately: Applicants will no longer be receiving emails to electronically sign the SDL portal application. The applicant will now receive a confirmation email stating that the application has been received by our office. If they do not receive this email, they will need to contact our office immediately.

With this change, it will be crucial that they have the correct individual sign Form #200 as the authorized representative. If this signature is not present, it will delay this application until it is corrected.

Updated Retail Application Fingerprinting Form

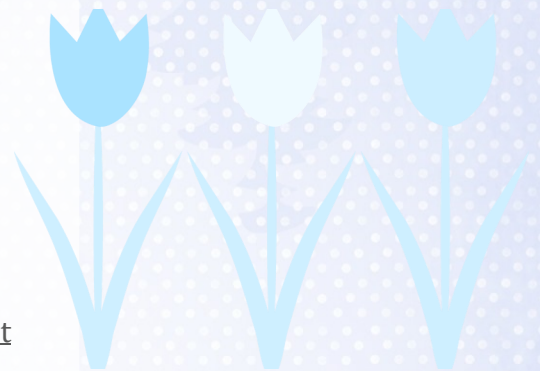
Form #147 for the fingerprint portion of the retail application has been updated. Each individual that is required to be fingerprinted will need to complete this form and sign this form. The link to this form is below.

<https://lcc.nebraska.gov/sites/lcc.nebraska.gov/files/147%20Fingerprint%20Submission%20Privacy%20Act.pdf>

Information for New Liquor License Location or New Ownership For Existing Alcohol Business

Please use the link below for a PowerPoint presentation that will review the process for new applicants as well as the forms that will be needed. **Please note that any new ownerships cannot operate the alcohol business until they are approved by our office and must have a certificate or license on the wall before they can operate the alcohol business.

<https://lcc.nebraska.gov/licensing-forms>



Upcoming Holiday

Please note: Our offices will be closed on:

July 4, 2018

SDL Calendar Link

<https://lcc.nebraska.gov/sites/lcc.nebraska.gov/files/doc/2018%20SDL%20Calendar.pdf>

SDL Instructions Link

<https://lcc.nebraska.gov/special-designated-licenses>

City/County Clerk Link

<https://lcc.nebraska.gov/clerks-information>