

APPLICATION FOR CHANGE OF LOCATION TO LIQUOR LICENSE

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

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|------------|
| Office Use |
|------------|

Application:

- **Must include processing fee of \$45.00 checks made payable to Nebraska Liquor Control Commission (NLCC) or you may pay online at www.ne.gov/go/NLCCpayport**
- **Must include a copy of the lease, deed or purchase agreement showing ownership of new location. This document must read in the name liquor license is issued to, i.e. if license is issued to a corporation must read corporate name**
- **Must include simple hand drawn sketch of new location, must include outside dimensions in feet (not square feet), showing direction north
NO BLUE PRINTS**
- **May include approval from the local governing body; new location shall not be approved unless endorsed by the local governing body**
- **Check with your local governing body for any additional requirements that may be necessary in making this request for addition**
- **Change of location application will not be accepted if moving to a different jurisdiction (i.e. city or county); a new application will need to be filed.**

LIQUOR LICENSE # _____ CLASS TYPE _____

LICENSEE NAME _____

TRADE NAME _____

CURRENTLY LICENSED ADDRESS _____

CITY _____ ZIP CODE _____ COUNTY _____

CONTACT PERSON _____

PHONE NUMBER OF CONTACT PERSON _____

EMAIL ADDRESS OF CONTACT PERSON _____



NEW PREMISE

Street Address #1 _____

Street Address #2 _____

Zip Code _____ New Premise Phone Number _____

Business e-mail address _____

MAILING ADDRESS FOR NEW LOCATION

Street Address #1 _____

Street Address #2 _____

City _____ State _____ Zip Code _____

1. Describe the new building to be licensed
 - ✓ Include sketch of building to be licensed with length & width in feet
 - ✓ If outdoor area to be licensed include on sketch with length & width
 - ✓ Indicate the direction north
 - ✓ Indicate single story building or give number of floors, how many are licensed
 - ✓ Indicate if there is a basement to be included in the licensed description

2. Include proof of ownership (must be in the name liquor license is issued under)
 - ✓ deed
 - ✓ purchase agreement
 - ✓ lease; date lease expires _____

3. Is the new premise location within 150 feet of a church, school, hospital, home for the aged or indigent persons or for veterans, their wives, and children; or within 300 feet of a college or university campus?

YES NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Neb. Rev. Stat. 53-177)(1).

Must include supplemental Form 134 found at this link: <http://www.lcc.ne.gov/formsdiv.html>

If proposed location is within 300 feet of a campus, the Commission may waive this restriction upon written approval from the governing body of the college or university. (Rev. Stat. 53-177)(1).

Must include supplemental Form 135 found at this link: <http://www.lcc.ne.gov/formsdiv.html>

4. When do you expect on moving into the new location? _____

I acknowledge under oath that the premises into which such move is made comply in all respects with the requirements of the act. Neb Rev Stat §53-129

Signature of Licensee or Officer

State of Nebraska
County of _____ The foregoing instrument was acknowledged before me this

_____ by _____
Date name of person acknowledged (individual(s) signing document)

Affix Seal

Notary Public signature