

## BEER SHIPPER REPORT INSTRUCTIONS

Form 35-7099

Form should be typed or printed. A computer print out may be substituted in place of this form, if all the information contained in your print out is in compliance with Form 35-7099.

CORPORATE NAME: Enter corporate name as listed on liquor license.

LICENSE NUMBER: Enter license number of beer shipper.

DBA : Enter trade name as listed on liquor license.

ADDRESS: Enter address of premise as listed on liquor license.

MONTH/YEAR: Enter month and year of report.

CONTACT NAME: Enter name of individual to contact for questions on report.

PHONE NUMBER: Enter phone number of individual to contact for questions on report.

INVOICE DATE: Enter date of invoice.

NEBRASKA WHOLESALER: Enter name of Nebraska wholesaler (trade or dba name)

INVOICE #: List invoice number. **Invoices NOT required.** However, if there are discrepancies found with specific shipments, you will at that point be required to submit certain invoices or other information to the Commission. Please remember that Nebraska State Statutes require to retain records for three years (Chapter. 7.002 of Rules & Regs).

CASE SIZE: Enter number of cases under each pertaining size (use blank spaces if needed or white out a size and write in size needed).

SIGNATURE/TITLE: Signature and Title of individual handling report.

**Report (on our website [www.lcc.ne.gov](http://www.lcc.ne.gov) located under forms, revenue, beer) is due on or before the 15<sup>th</sup> of each month, (if not filed, you may be cited for failure to file in a timely manner) whether you had shipments into our state or not. Before you ship into the state you must file a beer territory form (35-7022 on our website also) signed by shipper, wholesaler, showing brands and territories with signatures and date.**

**Please recheck your figures.** Forms need to be submitted to Nebraska Liquor Control Commission, PO Box 95046, Lincoln NE 68509-5046.

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